Connie
Connecting People for Better Health

Board of Directors Meeting Agenda
September 30, 2025
3:45 pm – 7:30 pm
Regular Meeting

Annual Meeting and Board Retreat

Location:
Mark Twain House
351 Farmington Avenue
Hartford, CT 06105
GPS Directions to parking: *385 Farmington Avenue, Hartford CT*

Meeting agendas and minutes can be found here.

I. Opening

a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
b. Roll Call
c. Approval: Meeting Agenda

RECOMMENDED ACTION: That the Board approve the meeting agenda.

II. Public Comment

Executive Session (Anticipated to begin shortly after Public Comment)

III. Executive Session

RECOMMENDED ACTION: That the Committee enter into executive session to discuss corporate strategy.

Public Session Resumes (Anticipated at approximately 6:30 pm)

IV. Approval: Meeting Minutes

RECOMMENDED ACTION: That the Board approve the May 2025 Regular Meeting minutes.

V. Reports

a. Board Chair
b. Executive Director
c. Finance & Audit Committee
d. Privacy, Confidentiality, and Security Committee

VI. Business Agenda

a. Annual Board Training Update
b. Election of Officers
c. Data Disclosure Report

d. FY26 Budget

RECOMMENDED ACTION: That the Board approve the recommended FY26 budget.

e. CSS Contract Approval

RECOMMENDED ACTION: That the Board authorize management to enter into an agreement with CSS to design, develop, and implement health information integration technology and shared services for FY26 as presented.

VII. Adjournment

Board of Directors Meeting Minutes

September 30, 2025

3:45 pm – 7:30 pm

Annual Meeting and Board Retreat

Location: Mark Twain House, Hartford CT

Directors Present: Sumit Sajnani, Dr. Allen Davis, Patrick Charmel, Stacia Strouss, Adam Prizio, Mark Raymond, Comm. Reeves, and Claudio Gualtieri.

Welcome: Sumit Sajnani welcomed the Board and called the meeting to order at 4:03pm. Sumit Sajnani acknowledged and welcomed the following guests:

- Connie: Jenn Searls, Michelle Puhlick, Gwen Reyes, and Heidi Wilson
- Day Pitney: Bill Roberts
- Deputy Commissioner Peter Hadler, DSS, CT State
- CRISP Shared Services (CSS): Ryan Bramble and Emily Ogunbo
- Scott Gaul, Chief Data Officer, OPM, CT State

Roll Call: Gwen Reyes called the roll and confirmed quorum.

Meeting Agenda: Sumit Sajnani requested a motion to approve the meeting agenda. Adam Prizio created the motion and Mark Raymond seconded. No further discussion. Motion passed.

Public Comment: None.

Executive Session: Sumit Sajnani requested a motion to enter executive session to discuss corporate strategy pertaining to trade secrets with Jenn Searls, Michelle Puhlick, Gwen Reyes, Heidi Wilson, Bill Roberts, Deputy Comm. Peter Hadler, Ryan Bramble, Emily Ogunbo, and Scott Gaul. Stacia Strouss created the motion to enter executive session and Mark Raymond seconded. No further discussion. Motion passed. The board entered into executive session at 4:23pm. The board exited executive session at 6:43pm.

Meeting Minutes: Sumit Sajnani requested a motion to approve the May meeting minutes as submitted. Claudio Gualtieri abstained. Dr. Allen Davis created a motion to accept the minutes, and Patrick Charmel seconded. No further discussion. Motion passed.

Board Chair Report: Sumit Sajnani provided updates relating to work and meetings occurring in advance of the next legislative session.

Executive Director Report: Jenn Searls indicated she did not have any additional information to report.

Finance & Audit Committee Report: Claudio Gualtieri provided an update indicating that the Committee met earlier this month at which time audit engagement solicitations were discussed, the Corporate Compliance Program approved, and the FY26 budget reviewed and recommended to the Board for approval.

Privacy, Confidentiality, and Security Committee Report: Mark Raymond indicated that the Committee has not met since the last Board meeting hence no updates to report. The Committee next meets in October 2025.

Annual Board Training Update: Sumit Sajnani informed the Board that they will receive online annual training in their annual forms' distribution.

Election of Officers: Sumit Sajnani requested a motion to re-elect Claudio Gualtieri as Connie Treasurer, Mark Raymond as the Privacy, Confidentiality and Security Committee Chair, and Gwen Reyes as the Connie Secretary. Pat Charmel created the motion and Adam Prizio seconded. No further discussion. Motion passed.

Data Disclosure Report: Michelle Puhlick presented highlights of the previously distributed report.

FY26 Budget: Sumit Sajnani requested a motion to approve the Connie FY26 budget as presented. Claudio Gualtieri created a motion to approve the budget and Dr. Allen Davis seconded. No further discussion. Motion passed.

CSS Contract Approval: Sumit Sajnani requested a motion that the Board authorize the management team to enter into agreements with CSS to design, develop, and implement health information integration technology and shared services for FY26 as presented. Patrick Charmel created the motion and Claudio Gualtieri seconded. No further discussion. Motion passed.

Adjournment: Sumit Sajnani requested a motion to adjourn the meeting. Mark Raymond created a motion to approve adjournment and Pat Charmel seconded. No further discussion. Motion passed. The meeting adjourned at 6:58 pm.