

# Health Information Alliance, Inc.

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## Board Meeting Agenda

February 5, 2020

4:00-7:00 pm

### Regular Meeting

Location: ProHealth Physicians, Inc. Administrative Offices  
Leadership Room 4  
3 Farm Glen Boulevard  
Farmington, CT 06032

I. Opening

II. Roll Call

III. Opening Statement

a. January Board Meeting Minutes

RECOMMENDED ACTION: That the Board approve the January meeting minutes.

b. Meeting Agenda

RECOMMENDED ACTION: That the Board accept the meeting agenda.

IV. Reports

a. Board Chair Report

b. Executive Director Search Committee Report

c. Operations Report

V. Business Agenda

a. Board Treasurer and Secretary

RECOMMENDED ACTION: That the Board table the election of the Board Treasurer and Secretary until March.

b. Update: Insurances

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RECOMMENDED ACTION: That the Board entertain a motion from the floor regarding insurance coverage.

- c. Overview: FFY 2020 Proposed Budget
- d. Second Reading and Adoption: Payroll and Operations Advisory Committee Policies
  - i. Payroll Policy
  - ii. Operations Advisory Committee (OAC) Policy

RECOMMENDED ACTION: That the Board adopt the payroll and OAC policies.

## VI. Adjournment

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## Board Meeting Minutes

February 5, 2020

4:00-7:00 pm

### Regular Meeting

Location: ProHealth Physicians, Inc. Administrative Offices  
Leadership Room 4  
3 Farm Glen Boulevard  
Farmington, CT 06032

**Directors Present:** Allan Hackney, Jill Hummel, Lisa Stump, John Vittner, Mark Raymond, Allen Davis.

### **Opening, Roll Call, Opening Statement:**

Allan Hackney recognized a quorum and called the meeting to order at 4:05 pm.

### **January Board Meeting Minutes**

**Motion:** Allan Hackney asked for a motion to approve the January 8, 2020 meeting minutes. Mark Raymond created the motion. John Vittner seconded the motion. There was no further discussion. **Motion carried.**

### **Meeting Agenda**

**Motion:** Allan Hackney asked for a motion to approve the February 5, 2020 meeting agenda. Mark Raymond created the motion. Jill Hummel seconded the motion. There was no further discussion. **Motion carried.**

## I. Reports

### a. **Board Chair Report**

Allan Hackney reported progress on meeting with and engaging health care organizations to review the trusted data sharing agreement. He noted that it is essential that the insurance coverage is in place before we begin data sharing. Allan also provided an update regarding the Board of Directors vacancy.

### b. **Executive Director Search Committee Report**

Mark Raymond reported that the search firm is ready to move forward once the funds become available to execute the service agreement.

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## c. Operations Report

An operations update was included as part of the Board Chair Report.

## II. Business Agenda

### a. Board Treasurer and Secretary

**Motion:** Allan Hackney asked for a motion to table the election of the Board Treasurer and Secretary until March. Lisa Stump created the motion. Allen Davis seconded the motion. There was no further discussion. **Motion carried.**

### b. Update: Insurances

Allan Hackney provided an update on the selection of Lockton as the insurance broker of record. Allan then asked for a motion from the floor regarding insurances.

**Motion:** That the Board authorize the Board Chair to proceed with obtaining basic operational and D&O insurances. Further, the Board requests that the identified broker come to the March Board meeting to present on aspects regarding cyber, umbrella and other high risk insurances. Mark Raymond created the motion. John Vittner seconded. There was no further discussion. **Motion carried.**

### c. Overview: FFY 2020 Proposed Budget

Allan Hackney presented an overview of revenue streams that will support the proposed budget for the federal fiscal year 2020. Grace Austin outlined the breakdown of the proposed HIA budget for the FFY 2020.

### d. Second Reading and Adoption: Payroll and Operations Advisory Committee Policies

**Motion:** Allan Hackney asked for a motion that the Board adopt the payroll and Operations Advisory Committee policies. Mark Raymond created the motion. Lisa Stump seconded the motion. There was no further discussion. **Motion carried.**

## III. Adjournment

**Motion:** Allan Hackney asked for a motion to adjourn. Jill Hummel made a motion to adjourn at 7:12 pm. None opposed.

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