

Board Finance & Audit Committee

Meeting Agenda

April 24th, 2025

5:00 – 6:30 pm

Regular Meeting

Join Zoom Meeting:

<https://us06web.zoom.us/j/88433086147?pwd=xzkYxKhjrBiFJOcLtTEkFj2fh1aMpa.1&from=addon>

Meeting ID: 884 3308 6147

Passcode: 821296

- I. Opening
 - a. Welcome and Call to Order
 - b. Roll Call
 - c. Approval: Meeting Agenda
RECOMMENDED ACTION: That the Committee approve the meeting agenda.
 - d. Approval: Meeting Minutes
RECOMMENDED ACTION: That the Committee approve the January regular meeting minutes.
- II. Public Comments
- III. Compliance Program Update
- IV. Insurance Update – Summary of Renewals
- V. FY25 Q1 Financials
- VI. Executive Session
RECOMMENDED ACTION: That the Committee enter into executive session to discuss:
 - Draft independent auditor's report and financial statements for the year ended September 30, 2024 presented by Frank Miceli of Baker Tilly.
 - Matters pertaining to corporate strategy.
- VII. FY24 Audit Report
RECOMMENDED ACTION: That the Committee approve the Independent Audit Report for the year ended September 30, 2024 as presented by Baker Tilly.
- VIII. Adjournment

Board Finance & Audit Committee

Meeting Minutes

April 24th, 2025

5:00 – 6:30 PM

Regular Meeting

[Zoom Meeting](#)

Committee Members Present: Claudio Gualtieri & Stacia Strouss. Absent: Pat Charmel

Opening, Roll Call, Opening Statement:

Claudio Gualtieri called the meeting to order at 5:04 pm. Claudio Gualtieri welcomed guest Frank Miceli of Baker Tilly who will join the meeting for executive session. Claudio Gualtieri indicated that Jenn Searls, Michelle Puhlick, and Gwen Reyes will also be invited to join executive session. Claudio Gualtieri requested that Aryan Anthony call the roll; Aryan Anthony recognized quorum.

Meeting Agenda

Motion: Claudio Gualtieri asked for a motion that the committee accept the meeting agenda. Stacia Strouss created the motion. Claudio Gualtieri seconded. There was no further discussion. None opposed. **Motion carried.**

Meeting Minutes

Motion: Claudio Gualtieri asked for a motion that the committee accept the January meeting minutes. Stacia Strouss created the motion. Claudio Gualtieri seconded. There was no further discussion. None opposed. **Motion carried.**

Public Comments: None

Compliance Program Update: Michelle Puhlick provided an overview of the status of the Compliance Program.

Insurance Update – Summary of Renewals: Michelle Puhlick provided a summary of the 2025 renewals.

FY25 Q1 Financials: Gwen Reyes provided an overview of the FY25 Q1 Financials.

Executive Session: Claudio Gualtieri asked for a motion that the committee approve entering an executive session to discuss the audit report and matters pertaining to corporate strategy. Jenn Searls, Michelle Puhlick, Gwen Reyes, and Frank Miceli (Baker Tilly) were invited to the executive session to participate in the discussion. Stacia Strouss created the motion. Claudio Gualtieri seconded. No further discussion. **Motion carried.**

FY24 Audit Report: Claudio Gualtieri asked for a motion to accept the independent audit report for the year ended September 30, 2024 as presented by Baker Tilly. Stacia Strouss created the motion. Claudio Gualtieri seconded. There was no further discussion. None opposed. **Motion carried.**

Adjournment: Claudio Gualtieri asked for a motion that the committee approve adjourning the meeting. Stacia Strouss created the motion. Claudio Gualtieri seconded. **Motion carried.** The meeting adjourned at 5:53 pm.

DRAFT